



LEVEL 5

OPERATIONS AND DEPARTMENT MANAGER APPRENTICESHIP

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What is this role / apprenticeship?

Leadership skills are key to driving the success of a business by developing strategic aims, objectives, policies, procedures, systems and required change to maintain competitiveness. Learners should be in a middle management or department management role with responsibility for other staff and the day-to-day business operation. You will work towards the Level 5 Diploma in Leadership and Management, which will teach:

- How to translate strategy to operational plans
- Strategic change management models and processes
- How to develop policies, procedures and business systems
- Budget management skills
- Staff leadership and management skills
- Project management skills
- How to manage business risk
- How to manage health and safety in a business environment
- How to optimise the use of technology

How long does the apprenticeship take?

The apprenticeship will take around 14 months to complete.

What qualifications will the learner receive?

- Apprenticeship Standard End Point Assessment in Operations and Department Management at Level 5, achievable at Pass, Merit or Distinction. This includes a scenario based test, a competency based interview, review of portfolio evidence, presentation of a work based project, continued professional development log review and professional discussion.

What are the entry requirements?

- You must have recently been promoted to an operational management role or be working towards promotion.
- You should have team leading or supervisor experience.

Why choose Acorn Training?

We put our learners at the heart of everything we do. All of our apprentices receive tailored one to one support from both a dedicated learning tutor and a learning mentor to ensure they are well-supported throughout their apprenticeship journey with us. We are an award-winning training provider renowned for our diversity and inclusion values and have recently been awarded a 'Good' rating in our first full Ofsted Inspection.

